

University of Lagos

Akoka

Invitation to Tender

The University of Lagos a Federal Tertiary Institution established by the University of Lagos Act, 1967 (as amended) CAP U9 Laws of the Federal Republic of Nigeria, 2004 and having its main campus at Akoka, Yaba, Lagos, Nigeria is desirous of embarking on the under-listed projects and hereby invites interested and reputable bidders to indicate interest in the tender exercise for projects as described hereunder:

S/N	Projects	Contract No.	Scope	Source of Funds	Non-Refundable Prequalification fees
1	Lot 1 – Re-Construction of a Building at No, 3 Ikoli Close	UL/PG/01	Re-construction of a burnt residential bungalow building to include extensive repairs and replacements.	IGR	N10,000.00
2	Lot 2 – Construction of School of Foundation Studies – Phase 2	UL/PG/02	Construction of a four (4) floor reinforced concrete framed structure raft foundation.	IGR	N20,000.00

ELIGIBILITY REQUIREMENTS

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC), including Article and Memorandum of Association of the company and up to date Annual Returns with CAC.

(b) A Sworn Affidavit certifying as follows:

- The company is not in receivership, insolvency or bankruptcy.

- The company does not have any director who has been convicted by any court in Nigeria and any other country for criminal offences in relation to fraud or financial impropriety.
- That no officer of the University of Lagos or BPP is a former or present director or shareholder of the company.
- That all information presented in the documents are true and correct in all particulars
 - (c) Company Audited Accounts for the last three (3) years (2013, 2014 and 2015) duly signed and stamped by a professional accounting /audit firm and signed by the Client.
 - (d) Evidence of Tax Clearance Certificate for the last three (3) years (2013, 2014 and 2015).
 - (e) Bidders shall have an average annual turnover of not less than Twenty-Eight Million Naira (N28,000,000.00) for Lot 1.
 - (f) Bidders shall have an average annual turnover of not less than One Hundred and Six Million Naira (N106,000,000.00) for Lot 2.
 - (g) Pension Clearance Certificate valid for 2016 issued by the National Pension Commission (PENCOM).
 - (h) Industrial Training Fund (I.T.F.) Certificate valid for 2016 in compliance with Section 6 of the Industrial Training Fund Amendment Act, 2011.
 - (i) List of key personnel stating their role, designation qualification and years of experience. (Evidence of registration with professional bodies such as ARGON, COREN etc. copies of certificates are to be attached).
 - (i) The following are the minimum requirements for the technical/ professional staff:

In respect of Lot 1:

- (a) One (1) COREN registered Civil-Structural Engineer (with current practicing licence);
- (b) One (1) CORBON registered Builder (with current practicing licence);
- (c) One (1) QSRBN registered Quantity Surveyor (with current practicing licence);
- (d) One (1) ARCON registered Architect (with current practicing licence).

In respect of LOT 2:

- (a) Two (2) registered Civil-Structural Engineer (with current practicing licence) of not less than five (5) years post registration with COREN;

- (b) Two (2) registered Builder (with current practicing licence) of not less than five (5) years post registration with CORBON;
- (c) Two (2) Quantity Surveyor (with current practicing licence) of not less than five (5) years post registration with QSRBN.
- (d) Two (2) registered Architect (with current practicing licence) of not less than five (5) years post registration with ARCON.
- (j) For Lot 2: Evidence of work experience as the main contractor executing or having executed a minimum of three (3) projects of at least 3 storey building, two of which must have been in the last five (5) years. Copy of award letters, last interim certificate of valuation for on-going projects, completion certificate and final maintenance certificates where applicable are to be enclosed.
- (k) For Lot 1: Evidence of work experience as the main contractor executing or having executed a minimum of three (3) bungalow building , two of which must have been in the last three (3) years. Copy of award letters, last interim certificate of valuation for ongoing projects, completion certificate and final maintenance certificates where applicable are to be enclosed.
- (l) For Lot 2: Verifiable list of major construction equipment and facilities including registration numbers, chassis numbers, location (where they can be inspected) and remarks whether these are owned, leased or hired. The minimum number of equipment, facilities required are as listed below:
 - (a) Acrane
 - (b) 2 Nos Mobile concrete mixers
 - (c) 3 Nos 20-30 tons tippers
 - (d) 3 Nos Dumpers
 - (e) Dumpy level
 - (m) Evidence of ownership of a functional and well equipped material testing Laboratory or an agreement with a standard laboratory where material testing will be conducted.
 - (n) Company's Health Safety and Environment policy.
 - (o) Satisfactory bank reference from a reputable bank stating the Company's

creditworthiness and ability to be granted financial support for the project execution if the need arises.

(p) Evidence of registration on the National data base of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report valid for 2016 issued by the Bureau of Public Procurement. (BPP).

(q) Evidence of payment of non-refundable pre-qualification fee at the Cash Office of University of Lagos with a certified bank cheque.

COLLECTION OF TENDER DOCUMENTS

Tender documents shall be made available to interested bidders on presentation of the receipt issued at UNILAG Cash Office in respect of the Tender from the office of:

**The Ag. Head, Procurement Unit
Room 804,
Eighth Floor, Senate House,
University of Lagos,
Akoka, Yaba, Lagos.**

SUBMISSION OF TENDER DOCUMENTS

(i) The Tender documents should be arranged in the order listed above and three (3) sets should be submitted, an original and two (2) copy version in A4 sized paper, spiral bound, numbered serially and duly signed by your Company authorized signatories.

(ii) The three (3) sets of the under-listed Tender documents should be packaged in separate envelopes, clearly labelled with the bidder's name and the name of the project boldly marked on all envelopes as:

- (a) **PRE-QUALIFICATION DOCUMENTS FOR.....** (Title of Project)
- (b) **FINANCIAL DOCUMENTS FOR.....** (Title of Project)

The Prequalification document envelope and Financial document envelope shall be enclosed and sealed in a third envelope and boldly marked with the name of the bidder, project name and contract number, to be submitted **not later than 11am., on Thursday, 21st July, 2016 to:**

**The Registrar,
5th Floor, Council Affairs Office,
Room 524,**

**University of Lagos,
Akoka, Yaba, Lagos.**

The Prequalification documents shall be opened immediately following the deadline for the submission of bids at the University Council Chamber in the presence of all bidders and interested members of the public.

IMPORTANT INFORMATION

- (a) Failure to comply with the above requirements shall automatically result in the disqualification of a bidder.
- (b) The University Management reserves the right to verify the authenticity of any claim made in the Tender documents submitted by bidders.
- (c) The University Management reserves the right to annul the selection process at any time without incurring any liabilities and attributing any reason thereof.
- (d) The University shall not be responsible for any cost incurred by the bidders in connection with response to this advertisement.
- (e) Participation in this process and any related process neither creates any commitment nor establishes any legal relationship with the University of Lagos. It is merely a precondition for further consideration of the Tender.

**Dr. (Mrs.) Taiwo F. Ipaye, FNIM
Registrar & Secretary of Council**